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| ***Date of Meeting*** ***& Min. No.*** | ***Title and Recommendation*** | ***Portfolio Holder/******Responsible Officer*** | ***Accepted******Yes/No*** | ***Implemented******Yes/No*** | **Item No. 4*****Explanation/Progress*** |
| 23/06/15Min No.5 | **Performance, Budget and Risk monitoring report – year end 2014/15 (April 2014 – March 2015)**1. Requests an update be provided on the land acquisition at Wesley Street Mill
 | Cllr Clark / Mark Gaffney | Yes | No | Regular updates have been provided informally to the Scrutiny Chair / Vice-chair. The Committee requests further information on the documentation provided to Members’ when agreeing the purchase of the McKenzie Arms in 2012. A file review is to be conducted by the Legal Services team on behalf of the Committee and report submitted to a future meeting. |
| 08/03/16Min. No.54 | **Cabinet Member Update – Regeneration & Leisure**4. the committee welcomes measurable outcomes of the Boost Programme and looks forward to being made aware of the second programme;1. the committee would like to see the business case for the efficiency savings proposals for environmental health;
 | Cllr P Smith / Denise JohnsonCllr Mrs Mort / Mark Gaffney | YesYes | NoNo | Information to be provided when available Update not provided.This project has been carried forward to 2017/18 and is currently underway. If committee agrees, a briefing session will be arranged to explain the business case.  |
| 25/10/16Min No. | **Performance, Budget and Risk monitoring report – mid year 2016/17 (April 2016 – September 2017)** 1. greater communication on the work and outcomes of the Health and Wellbeing Partnership be provided to members.
 | Cllr Mrs Mort / Mark Gaffney | Yes | Yes | Update not provided.The work of the partnership is currently focussed on the Our Health Our Care (OHOC) programme. Stakeholder briefings and engagement events have been and will continue to be communicated to members as they are arranged. The Cabinet Member requested a member learning hour to promote the OHOC programme which was held on the 9 February and was the best attended member event so far. A further member briefing was arranged for 8 May but unfortunately this and some planned public engagement events were postponed due to Purdah. These will be communicated when they are rearranged. The Cabinet Member will now also be able to make use of the new Councillor Connect to share information that is received.  |
| 31/01/17Min No. 35 | **Employee Survey Results**2. That the Leader develops a detailed plan of the steps that will be taken to respond to the issues identified in the survey and these be provided as a matter of urgency.4. That the all members and officers be encouraged to work together in “One Council, One Team” approach.5. That a 360 degree assessment process for members be introduced.6. That a review of the structure of the Council be welcomed.7. That a member Training and Development Plan be developed. | Cllr Mullineaux / Caroline Elwood Cllr Mullineaux / Jean HunterCllr Mullineaux / Caroline ElwoodCllr Mullineaux / Jean Hunter Cllr Mullineaux / Caroline Elwood | YesYesYesYesYes | PartiallyNoNoNoNo | Transformation Strategy approved by Cabinet in July sets out the actions to be taken to address this.Transformation Strategy approved by Cabinet in July sets out the actions to be taken to address this.Transformation Strategy approved by Cabinet in July sets out the actions to be taken to address this.Report to Cabinet on 6th September.Transformation Strategy approved by Cabinet in July sets out the actions to be taken to address this. |
| 16/02/17Min No. 39 | **Councillor Call for Action**1. a cross party Member Working Group is created to take a review of leisure forward and that  Members be fully engaged in the review.2. the committee welcomes the Cabinet Member’s commitment to fully consult and involve residents and stakeholders in shaping options for the future of leisure facilities in South Ribble.6. the committee requests an action plan with timescales for how the leisure review will be  taken forward for presentation to a future meeting.7. the committee is fully involved at the key stages of the leisure review. | Cllr P Smith / Denise JohnsonCllr P Smith / Denise JohnsonCllr P Smith / Denise JohnsonCllr P Smith / Denise Johnson | No YesYes  Yes  | YesSee above See above See above | The Cabinet agreed to a cross party working Group at the last Cabinet meeting. Discussions have taken place with the Portfolio Holder and the first meeting of the Group will take place w/c 4th September. The findings of the Group will feed into the Council’s decision making process. |
| 14/03/17Min No. 44 | **Safeguarding Update and Self-assessment**2. Safeguarding Training be made mandatory for elected members.3. the Council be asked to look into making  Safeguarding Training via MILO available to  Parish and Town Councils.9. six months review of progress be presented to  the Scrutiny Committee. | Cllr Mullineaux / Denise JohnsonCllr Mullineaux / Caroline ElwoodCllr Mullineaux / Denise Johnson | Yes Yes Yes | NoYesNo | This is being considered as part of the Member Training programme. The Council has offered online safeguarding training to the South Ribble LALC (Lancashire Association of Local Councils) area committee.A six monthly update will be provided. |
| 14/03/17Min No. 45 | **Communications Strategy 2017/19**2. a rigorous and evidence-based review of the  Forward newspaper be carried out.6. a member survey on communications and wider  issues be undertaken.7. an improved website that meets the Society of IT Managers’ ratings be prioritised higher on the action plan.8. six months progress reports be provided to the committee. | Cllr Mullineaux / Joanne PlattCllr Mullineaux / Joanne PlattCllr Mullineaux / Joanne PlattCllr Mullineaux / Joanne Platt | YesYesYesYes | PartiallyNoNoNo | Officer review completed. Report to Cabinet on 6th September to propose the establishment of a Member working group to do the reviewSurvey to be undertaken in September in accordance with the Transformation Strategy approved by Cabinet in July.This work is on hold as it links to our transformation work and it would be a waste of resources to do it in isolation.Due in September. |
| 22/06/17Min No. 6 | **South Ribble Partnership**1. That robust action plans and success measures be developed to ensure that the community strategy ambitions are delivered.
 | Cllr Mullineaux / Denise Johnson | Yes | Yes | An action plan with success measures is being drafted. |
| 22/06/17Min No. 7 | **Corporate Challenge and Peer Review**2. Consideration be given to a more regular employee survey.3. A scrutiny Task Group be set up to review staff morale.4. The Committee notes and welcomes the Leader's commitment to cross party working as part of the review of leisure services. | Cllr Mullineaux / Caroline Elwood Cllr Tomlinson / Darren CranshawCllr Mullineaux / Denise Johnson  | YesYesYes | NoYesYes | Next survey due November 2017 in accordance with the Transformation Strategy approved in July.Task Group created and draft final report being presented to Committee – 30/08/17Please see above. |
| 22/06/17Min No. 8 | **Year-end Performance Report 2016/2017**1. That a robust mechanism for measuring resident perception targets be developed.3. That further work be planned to achieve the target for the number of empty properties brought back into use.4. That the Leaders commitment to ensure capital budget is effectively managed and spent in future be noted.5. That a briefing be provided to the Committee on the Business Rates Retention Scheme, capital budget and levels of reserve.6. That the proposed member survey be prioritised and carried out as soon as possible.7. That information on the collection tax rate for those people that are part of the council tax support scheme be provided. | Cllr Mullineaux /Joanne PlattCllr Hughes /Denise JohnsonCllr Mullineaux / S Guinness Cllr Snape /S Guinness Cllr Mullineaux /C Elwood Cllr Clark / D Johnson  | YesYesYesYesYes | NoYesNoYesNo | Being developed as part of the new performance management framework now that we have a robust baseline from which to set targets.Included in the Housing Action Plan. The Leader holds Cabinet Portfolio Members to account in their commitment to deliver Capital Schemes in reporting financial performance to Governance Committee on a quarterly basis.This is timetabled into the Budget Timetable for 2018/19 as part of Budget Consultation and will be delivered on 07/12/17Survey to be issued in September 2017Estimated in year collection rate for accounts in receipt of working age CTS – 75.10%Estimated in year collection rate for all accounts in receipt of CTS – 81.70%Estimated in year collection rate for accounts not in receipt of CTS – 98.04% |
| 25/07/17 | **Transformation Strategy 2017/2018**2. Asks that future reports are written in plain English to promote greater understanding of what the Strategy is aiming to achieve.3. Looks forward to consultation taking place with stakeholders on implementing the Transformation Strategy.4. Expresses concern at the delay and pace of narrowing the budget deficit but accepts that plans are in place to reduce this deficit and are pleased to note the confidence shown that targets will be achieved.5. Welcomes the commitment to bring forward proposals for the Banqueting Suite and Worden Arts Centre to be utilised more and generate revenue for the Council.6. Consideration be given to SMARTer (specific, measureable, achievable, realistic, timebound) performance measures for monitoring the success of the Strategy.7. That the implications of the Strategy be communicated to all Members of the Council to press upon the importance of the strategy's success.8. A progress report be presented to the Committee in six months' time.9. Suggested word changes to the Strategy as follows:        Aim 1 - add Reward        Aim 2 - add Resilient and Flexible | Cllr Clark /J PlattCllr Clark /J Platt Cllr Snape / S Guinness Cllr Clark /M Gaffney Cllr Clark /J Platt Cllr Clark /J Platt Cllr Clark /J PlattCllr ClarkJ Platt  | YesN/AN/AYes YesYesYesYes | YesN/AN/ANoNoYesNoYes | Changes made to strategy on the recommendations of the CommitteeN/AN/AThe proposals are currently under development.More specific targets will be developed for the individual transformation projects when identified.Article on Councillor Connect on 28th July.Due in January 2018Changes made as suggested and a revised copy of the strategy has been shared with the Committee |